

Participant no.	Inspection organisation	Internal inspection report no. of the inspection body

**Please enter all information legibly!!!**

Company/operating site:  
(Stamp if applicable)

Company name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Person responsible: \_\_\_\_\_

**Inspection information**

Inspection date: ..... of ..... a.m./p.m. to ..... a.m./p.m.

Inspection type:  Desk Audit  Follow-up inspection

Name of the inspector \_\_\_\_\_

Scope of application REDcert<sup>2</sup> chem. industry

Material flows  Biobased  Biomass-balanced  Chemically recycled  Mechanically recycled

Inspection result	Classification	Measures
100%	<input type="checkbox"/> <b>No non-conformities</b> REDcert requirements are completely satisfied	No corrective measures required
75 - 99%	<input type="checkbox"/> <b>Minor non-conformities</b> REDcert requirements are largely satisfied	Routine documentation, agree on corrective measures, check implementation
< 75% or KO	<input type="checkbox"/> <b>Major non-conformity/non-conformities</b> REDcert requirements are not fulfilled	Send inspection report to REDcert (within 24h after the inspection) <b>Follow-up inspection required</b>

Follow-up inspection required? No  Yes  Proposed date: .....

Copy received

\_\_\_\_\_  
Signature of the inspector

\_\_\_\_\_  
Signature of scheme participant (person responsible)

For accuracy:	
_____	_____
Date	Signature of the person responsible at the certification body

## Checklist for the inspection of interfaces, operating sites and suppliers

### 1. Information about the company

Companies	
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### 2. Scope of application

501 - Supplier before the last interface	<input type="checkbox"/>
502 - Supplier after the last interface	<input type="checkbox"/>
701 - Upstream conversion plant/integrated manufacturing sites and plants	<input type="checkbox"/>
801 - Conversion plant/integrated manufacturing sites and plants	<input type="checkbox"/>
901 - Downstream conversion plant/integrated manufacturing sites and plants	<input type="checkbox"/>

### 3. Number of affiliated warehouses/silos/operating sites:

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The following operating sites were inspected with identical farm structures in the random sample (1/3 of the total number of sites):

		Company Name, street, post code, city	Inspection date
Operating sites visited (enter operating site and inspection date) Expand list if necessary!	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		

**4. Number of waste producers/collection points supplying biomass:**

The following waste producers/collection points were inspected as part of the random sample (square root of the total number of sites):

Waste producers/collection points visited (enter waste producer/collection point and inspection date) Expand list if necessary!		Waste producer/collection points Name, street, post code, city	Inspection date
		1	
	2		
	3		
	4		
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**5. Number of fossil-based recycled materials supplied by the waste producers/collection points:**

The following waste producers/collection points were inspected as part of the random inspection (risk-based):

Waste producers/collection points visited (enter waste producer/collection point and inspection date) Expand list if necessary!		Waste producer/collection point Name, street, post code, city	Inspection date
		1	
	2		
	3		
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	10		

**6. Quantity of sustainable liquid or gaseous material flows used in the previous calendar year**

REDcert <sup>2</sup> sustainable material flows Expand list if necessary!		Type	Quantity	Unit
		1		
	2			
	3			
	4			

**Important: All fields are mandatory, if applicable!**

Key:							
A=Complete compliance; B=Almost complete compliance, C=Scheme requirements only partially satisfied, D=Scheme requirements not satisfied, N/A=Scheme requirements not applicable							
<b>Attention at chapter 1.7: Only for those criteria, where an N / A has been ticked, should it be checked again, if the statement has changed in comparison to the system control!</b>							
Name of the operation:		Inspection date:					
No.		Number of points					Comments/description of the inspected documents/records/certificates
		A	B	C	D/KO	N/A	
1	<b>Scheme principles</b>						
1.1	<b>General scheme requirements</b>						
1.1.2	The scope of certification has been documented in writing and is attached to the application for certification.						
1.1.7	All products to be certified are clearly identified.						
1.5	<b>Mass balance and account management system</b>						
1.5.10	MB equivalents are used for balancing. The conversion to MB equivalents is based on the standard.						

1.7 Calculation of mass balance equivalents for intermediate products (materials not listed in Annex 2 a))						
1.7.1	The MB equivalents are calculated based on the actual costing or, if necessary, a bill of materials.					
1.7.2	Waste and exhaust gas flows from the process are included in the calculation basis (actual costing or bill of materials).					
1.7.3	When determining the amount of the credit for co-products that are not required for the manufacture of certified products, waste and exhaust gas flows are taken into account in the further processing chain of the co-product.					
1.7.4	The sustainable property does not have to be tied to the specific raw materials or intermediate products. This means that their identity as a sustainable product is no longer given. The balancing of complex processes/operating sites considers the sum of all input materials in relation to the sum of all output materials as the quantity required for each output material.					
1.7.5	Conservative assumptions are made to prevent the required quantities of renewable raw materials to be underestimated with reasonable certainty.					
1.7.6	Quantities of sustainable material flows used for dedicated products are not included in the balance.					
1.7.7	If mass-balanced or dedicated intermediate products have a renewable share of <99%, the non-renewable share is calculated according to the standard.					
1.7.8	If fossil-based intermediate products and aggregates > 1% are used, the required amount of MB equivalents is calculated according to the standard.					
1.7.9	Non-certified aggregates with an organic content greater than or equal to 1% by mass of the end product and less than or equal to 5% by total mass must be compensated using a higher percentage of MB equivalents.					
1.12 Requirements for certified products						
1.12.1	The minimum percentage of 20% was adhered to.					
1.12.2	Bill of materials are available for all certified products.					
3 Communication and use of advertising claims						
3.1.1	The advertising claims defined in the standard are used.					
3.1.2	The advertising claims used refer to the inspected production system.					
3.1.3	The respective permitted balancing period was applied.					
Evaluation of the inspection results						
		A	B	C	D	N/A KO (no certificate)
Number of evaluations		0	0	0	0	0
Total of all evaluations (not including N/A evaluations)		0				
Inspection results as a %						
No. of points (A=20 pts, B=15 pts, C=5 pts, D=0 pts, N/A=0 pts, KO = no certificate)		0	0	0	0	0
Total of all points		0				
Max. number of points		0				
Inspection result as a % (total of all points divided by the max. number of points * 100)						

Action plan

		Number of points			Inspection of implementation of the corrective measures by the inspector					Criterion/requirement
No.	Criterion/requirement	B	C	D/KO	Comments	Agreed corrective measures	Deadline for implementation	Date	Result (fulfilled / not fulfilled)	
										Transfer

**The scope of application includes the following products:**

	<b>Product name</b>
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