

Checklist for the inspection of the process step Agriculture

Random inspection based on the supply relationship to the following REDcert system participant		Name of the inspection organisation	Internal inspection report no. of the inspection organisation
Name of operation	Participant no.		

Please enter all information legibly !!!

Operation/operating site (hereinafter referred to as operation):

(Stamp if applicable)

Company name: _____

Address: _____

Person responsible: _____

Inspection information

Inspection date: _____ from _____ a.m./p.m. to _____ a.m./p.m.

Inspection type: Scheduled system inspection Follow-up inspection _____

Name of the inspector: _____

Scope of random inspection: _____ % of the farm

Result of the inspection

Inspection result	Classification	Measures
100%	<input type="checkbox"/> <u>No non-conformities</u> REDcert requirements are completely satisfied	No corrective measures required
75 - 99%	<input type="checkbox"/> <u>Minor non-conformities</u> REDcert requirements are largely satisfied	Routine documentation, agree on corrective measures, check implementation
< 75 % or KO	<input type="checkbox"/> <u>Major non-conformities</u> REDcert requirements are not fulfilled	Send inspection report to REDcert and BLE (within 24h after the inspection) Follow-up inspection required

Follow-up inspection required? No Yes Proposed date: _____

Copy received

Signature of the inspector

Signature of the person responsible at the farm

For accuracy:	
_____ Date	_____ Signature of the person responsible at the certification body

Key:
 A=Complete compliance; B=Almost complete compliance, C=System requirements only partially satisfied,
 D=System requirements not satisfied, N/A=System requirements not applicable

Name of facility:		Inspection date:					Comments/description of the inspected documents/records/certificates
No.	Criterion/requirement	Evaluation					
		A	B	C	D/KO	N/A	
1	General system requirements						
1.1	The biomass is from land categorised as cropland prior to 01.01.2008.						
1.2	If areas were converted after 01.01.2008, conversion and use may not conflict with the requirements set forth in Articles 4-6 of the Sustainability Ordinances.						
1.3	The operation can document that it receives EU payments in a direct support scheme.						
1.4	The sustainable biomass can be clearly assigned to the cropland using the verification of the area and any additional documentation.						
1.5	The biomass was not produced on land with a high value for biological diversity after 01.01.2008.						
1.6	In the event that the biomass was produced on land within protected areas with a permit for farming, there is no indication that these requirements were not complied with.						
1.7	The biomass is not from land with high above-ground or underground carbon stock (reference date: 01.01.2008).						

No.	Criterion/requirement	Evaluation					Comments/description of the inspected documents/records/certificates
		A	B	C	D/KO	N/A	
2	Additional requirements for inspecting farms that do not receive direct payments						N/A
2.1	Requirements for handling and storing substances hazardous to water						
2.1.1	The substances contained in List I and List II of Directive 80/68/EEC are handled in the operation in such a way that they are not discharged directly or indirectly into the groundwater.						
2.1.2	The substances contained in List I and List II of Directive 80/68/EEC are disposed of properly, the groundwater is not at risk.						
2.2	Requirements for applying fertilisers containing nitrogen						
2.2.1	Farm complies with application restrictions and closed periods.						
2.2.2	Fertiliser is only applied to soil capable of uptake.						
2.2.3	Farm complies with the specific requirements for applying fertiliser on steep slopes.						
2.2.4	Fertiliser is prevented from entering surface water when applied.						
2.2.5	A nutrient comparison is created and documented once a year.						

No.	Criterion/requirement	Evaluation					Comments/description of the inspected documents/records/certificates
		A	B	C	D/KO	N/A	
2.2.6	Farm complies with the structural requirements for storage and filling facilities.						
2.2.7	Fertiliser containing nitrogen are stored properly in appropriate facilities and containers, drainage and overflow are prevented.						
2.2.8	Only the appropriate, state-of-the-art equipment is used for applying the fertiliser.						
2.2.9	Fertilisers are only applied by qualified employees.						
2.2.10	Appropriate documentation on the fertiliser applied to each crop (type, quantity, application date, etc.) is kept and available.						
2.3	Use of sludge						
2.3.1	Farm complies with application bans and restrictions.						
2.4	Requirements for handling and applying pesticides						
2.4.1	Only approved pesticides are used, farm complies with areas of application (culture and harmful organism) and the defined application requirements.						

No.	Criterion/requirement	Evaluation					Comments/description of the inspected documents/records/certificates
		A	B	C	D/KO	N/A	
2.4.2	Appropriate documentation about the type of crop, time, area of PPP application as well type, amount and origin of PPPs is kept and available.						
2.4.3	All users have been properly trained and have the appropriate knowledge.						
2.4.4	Protective clothing is available for the employees affected.						
2.4.5	Pesticides are only applied with the appropriate spreading and spraying equipment. The equipment is inspected and calibrated regularly.						
2.4.6	When pesticides are used, they are prevented from directly entering the surface water.						
2.4.7	Leftover pesticides and pesticide packaging is handled in accordance with the valid national or regional regulations.						
2.5	Integrated pest management						
2.5.1	Documentation on all activities relating to integrated pest management is kept and available						
2.5.2	The production process uses the best available technology and covers the relevant requirements.						
2.6	Prevention of soil erosion						
2.6.1	Required erosion protection measures are implemented.						

No.	Criterion/requirement	Evaluation					Comments/description of the inspected documents/records/certificates
		A	B	C	D/KO	N/A	
2.7	Preservation of organic matter and structure of soils						
2.7.1	Proof can be provided that the organic substance in the soil is retained and the soil structure is protected through farming.						
2.7.2	Land not used for agricultural production is properly cared for. National or regional regulations are satisfied.						
2.7.3	Farm complies with applicable removal bans for landscape elements (hedges, ponds, ditches, trees in line, in groups or isolated).						
2.8	Water protection and management						
2.8.1	The farm has a licence to remove water for irrigation purposes from groundwater and surface water.						
2.9	Social responsibility						
2.9.1	The following basic ILO core conventions are valid at a minimum in the country and are respected in the operation: ILO 29, 87, 98, 100, 105, 111, 138, 182						
3	GHG calculation						N/A
3.1	All required documents and records are up-to-date and complete.						
3.2	The GHG calculation is carried out in line with the methodology defined in the sustainability ordinances.						
3.3	The GHG calculations are correct and transparent.						

No.	Criterion/requirement	Evaluation					Comments/description of the inspected documents/records/certificates
		A	B	C	D/KO	N/A	
Evaluation of the audit results		A	B	C	D	N/A	KO (no certificate)
Number of evaluations		0	0	0	0	0	0
Total of all evaluations (not including N/A evaluations)		0					
Inspection results as a %							
Score (A=20 pts, B=15 pts, C=5 pts, D=0 pts, N/A=0 pts, KO = no certificate)		0	0	0	0	0	0
Total of all points		0					
Max. number of points		0					
Inspection result as a % (total of all points divided by the max. number of points * 100)		#DIV/0!					

Action plan

No.	Criterion/requirement	Evaluation			Comments	Agreed corrective measures	Deadline for implementation	Inspection of implementation of the corrective measures by the auditor	
		B	C	D/KO				Date	Result (fulfilled / not fulfilled)